



RAINIER VALLEY LEADERSHIP ACADEMY

6020 Rainier Ave. S
Seattle, WA 98118
www.myrvla.org

School Name:	
Adult Name:	
Scholar Name	
Scholar Grade	
Mentor Teacher	
Date	
Please describe your complaint and/or incident.	
Office Use Only Date Received: _____ Received by: _____	

The School Leader/designee will respond within (2) school business days to confirm receipt of the complaint. School Leader/designee will conduct or coordinate an investigation of the complaint/incident and reach a decision within twenty (20) school days after receipt of the complaint. The decision of the School Leader/designee shall be communicated in writing to the parties involved. Should a complaint be submitted with less than twenty (20) school days remaining within the regularly scheduled school calendar, reasonable extension of this timeline shall be allotted as deemed necessary by the investigator.

RVLA SY 20-21 Complaint Form

The School Leader/designee will respond within (2) school business days to confirm receipt of the complaint. School Leader/designee will conduct or coordinate an investigation of the complaint/incident and reach a decision within twenty (20) school days after receipt of the complaint. The decision of the School Leader/designee shall be communicated in writing to the parties involved. Should a complaint be submitted with less than twenty (20) school days remaining within the regularly scheduled school calendar, reasonable extension of this timeline shall be allotted as deemed necessary by the investigator.